

603-4911
17 JAN 1963

Honorable Chester E. Merrow
House of Representatives
Washington 25, D. C.

Dear Mr. Merrow:

In view of your interest in [redacted]
I am writing to advise you of the outcome of her application
for employment with us.

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Although [redacted] appointment to a position with us was approved, she has advised us that she has decided to remain in her present position. We have accordingly cancelled our action on her application.

We appreciated your referral of [redacted] and should she wish to reapply at a later date, we shall give her every consideration.

STAT

Sincerely,

John S. Warner
Legislative Counsel

Distribution:

0 & 1 - Addressee
1 - Leg. Counsel
1 - ER
1 - J/Pers.
1 - Subject File
1 - CS Chrono b/w p,
op corres sjm (16 January 1963)

/s [redacted]

STAT

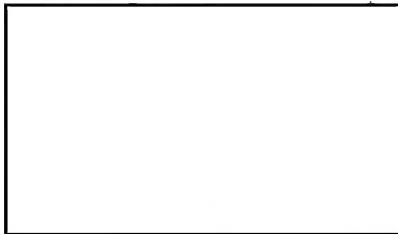
Originator: _____
Director of Personnel

16 JAN 1963

(long)

17 JAN 1963

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Since you are planning to remain in your present position and are not interested in employment with this Agency at present, we have cancelled action on your application.

If you should wish to be reconsidered for a position at any time in the future, we would be pleased to hear from you again.

Sincerely,



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E. D. Echols
Director of Personnel

Distribution:

Original - Addressee
1 - Leg. Counsel
1 - ER
1 - D/Pers
1 - Subject's File
1 - CS Chrono

op corres sjm (16 January 1963)

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TRANSMITTAL SLIP		DATE
TO: ER		
ROOM NO. 7E12	BUILDING	Langley
REMARKS:		
FROM: Leg. Counsel		
ROOM NO. 7D01	BUILDING	Langley
FORM NO. 1 FEB 55 241	REPLACES FORM 36-8 WHICH MAY BE USED.	GPO : 1957-C

STAT

03-480

17 JAN 1963

Honorable Joel T. Broyhill
House of Representatives
Washington 25, D.C.

Dear Mr. Broyhill:

In my letter of 9 January 1963, I indicated that the application for refund for retirement withholdings executed by [redacted] was being processed on a priority basis.

STAT This is to advise that [redacted] application was hand-carried to the Civil Service Commission on 15 January 1963.

Sincerely,

John S. Warner
Legislative Counsel

Distribution:

Orig & 1 - Addressee

1 - Leg. Counsel

1 - ER

1 - Subj File

1 - Chrono File

STAT OD/Pers [redacted] sac (15 Jan 63)

Rewritten: OGC/LC/GLC:jmd (17 Jan 63)

PRESUMED DEAD

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TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: O/Director of Personnel		
ROOM NO. 5E56	BUILDING Headquarters	E
FORM NO. 241 1 FEB 55	REPLACES FORM 36-8 WHICH MAY BE USED.	★ GPO : 1957—O (47)

STAT

63-471

17 JAN 1963

Honorable Walter Rogers
1330 New House Office Building
Washington 25, D. C.

Attention: Mr. Masteyman

Dear Mr. Rogers:

Pursuant to your request, I am enclosing a brochure outlining employment opportunities with this Agency.

Sincerely,

John S. Warner

Legislative Counsel

Enclosure

Distribution:

- 0 & 1 - Addressee
- 1 - Leg. Counsel
- ✓1 - ER
- 1 - D/Pers Chrono
- 1 - Cong Suspense #175-63

Originator:

for Director of Personnel

16 JAN 1963

OD/Pers/sac (16 January 1963)

STAT

(Long)

TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: Legislative Counsel		
ROOM NO. 7D01	BUILDING Headquarters	
FORM NO. 241 1 FEB 55	REPLACES FORM 36-8 WHICH MAY BE USED.	★ GPO : 1957 O-439445

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63-469

17 JAN 1963

Honorable Byron G. Rogers
House of Representatives
Washington 25, D. C.

Dear Mr. Rogers:

Thank you for your letter of 11 January concerning [redacted]

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We appreciate your thoughtfulness in writing to us about [redacted]. He has been in touch with us previously and his application has been reviewed with interest. We have talked with [redacted] about our Junior Officer Training Program and have initiated the various investigations and other evaluation processes which are necessary to a final decision. [redacted] was advised of this action by letter from our Director of Personnel dated 20 December 1962.

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Your interest in [redacted] application is appreciated and we shall advise you of our final action.

Sincerely,

John S. Warner
Legislative Counsel

Distribution:

0 & 1 - Addressee

1 - Leg. Counsel

✓1 - ER

1 - Subj File/w/basic

1 - Chrono File w/heled

Originator: [redacted]
for Director of Personnel

16 JAN 1963

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OD/Pers/[redacted]:sac (16 January 1963)

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TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: Legislative Counsel		
ROOM NO. 7D01	BUILDING Headquarters	
FORM NO. 241 1 FEB 55	REPLACES FORM 36-8 WHICH MAY BE USED.	★ GPO:1957- [Redacted]

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63-470

17 JAN 1963

Honorable Charles A. Halleck,
House of Representatives
Washington 25, D. C.

Dear Mr. Halleck:

Knowing of your interest in [redacted] this is [redacted]
advise you of the results of our recent interview with her.

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[redacted] visited our personnel office on 10 January 1963
to discuss her general qualifications and employment interests.
We have given [redacted] a set of our application forms with
the understanding that she will return these forms to us if she
should decide to file a formal application.

Your interest in [redacted] is appreciated and we shall
advise you of subsequent developments if she should decide to
apply for a position with us.

Sincerely,

John S. Warner
Legislative Counsel

Distribution:

- 0 & 1 - Addressee
1 - Leg. Counsel
✓ 1 - ER
1 - Subj File w/basic
1 - Chrono File w/held

Originator: [redacted]
for Director of Personnel

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OD/Pers/ [redacted] :sac (15 January 1963)

16 JAN 1963

(Long)

TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: Legislative Counsel		
ROOM NO. 7D01	BUILDING Headquarters	(47)
FORM NO. 241 1 FEB 55	REPLACES FORM 36-8 WHICH MAY BE USED.	★ GPO:1

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Administrative Registry
03-468

17 JAN 1963

Honorable Wayne L. Hays
1314 New House Office Building
Washington 25, D. C.

Attention: Miss Heslin

Dear Mr. Hays:

In accordance with your recent request, I am
enclosing a set of application forms and a brochure
outlining employment opportunities with this Agency.

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Sincerely,

John S. Warner

Legislative Counsel

Enclosures

Distribution:

- 0 & 1 - Addressee
1 - Leg. Counsel
✓ 1 - ER
1 - D/Pers Chrono
1 - Cong Suspense #174-63

Originator: [REDACTED] STAT

for Director of Personnel

16 JAN 1963

OD/Pers/sac (16 January 1963)

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TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: Legislative Counsel		
ROOM NO. 7D01	BUILDING Headquarters	
FORM NO. 1 FEB 55 241	REPLACES FORM 36-8 WHICH MAY BE USED.	★ GPO : 1957— (47)

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Executive Registry
63-4924

WT JAN 1963

Honorable William Proxmire
United States Senate
Washington 25, D. C.

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Dear Senator Proxmire:

Thank you for your letter of 14 January enclosing correspondence which you received from [redacted] concerning her interest in the Central Intelligence Agency.

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We have written directly to [redacted] enclosing a brochure which describes general requirements for employment with us and a set of our application forms. A copy of our letter to her is enclosed for your information.

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Your interest in referring [redacted] to us is appreciated.

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Sincerely,

Gong

John S. Warner
Legislative Counsel

TMW

Enclosure

Distribution:

0 & 1 - Addressee
1 - Leg. Counsel
1 - ER
1 - Subj File w/basic
1 - Chrono File w/held

Originator: [redacted]
for Director of Personnel

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16 JAN 1963

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OD/Pers/ [redacted] sac (16 January 1963)

Executive Registry
63-472

STAT

17 JAN 1963

We have received a letter from Senator William Proxmire advising us of your interest in the Central Intelligence Agency. We are enclosing a brochure describing the general requirements for employment with us.

We find it difficult to be responsive to requests for advice on how to prepare for a career in intelligence work. This work embraces numerous and widely divergent vocational fields; the common ingredients of their application in our work are the methodology and disciplines of the intelligence process. We are usually interested in young people who have demonstrated academic achievement in international relations, political science, economics, the applied sciences, and foreign languages. In addition, there are frequently openings for junior intelligence analysts or junior editors who have studied English and journalism.

We believe that we should not advise a young person in his selection of a field of academic specialization without some knowledge of his intellectual capacity and his aptitudes and insight into his motivation and career objectives. If we nevertheless suggested courses of study which a young person should take in order to enter our service, there is an implied commitment to offer him employment if he should follow such advice. The changing nature of our personnel requirements, however, and the suitability factors pertinent to the final selection of our employees make it impossible for us to give such assurance. Accordingly, we have suggested to you a broad range of subjects within which you may select those of greatest personal interest. In so doing, you may keep in mind the requirements for preparing yourself for other fields of employment as well.

Your interest in our service is appreciated and we hope that the information supplied above will be helpful to you. If your interest in our service continues, we shall be glad to receive an application from you several months prior to completion of your college work.

Sincerely,

[Redacted]

STAT

E. D. Echols
Director of Personnel

Enclosure

Distribution: 0 - Addressee; 2 - Sen. Proxmire; 1 - Leg. Counsel; 1 - ER;
1 - Subj File; 1 - Chrono File

STAT OD/Pers

TRANSMITTAL SLIP		DATE
TO: Executive Registry		
ROOM NO. 7E12	BUILDING Headquarters	
REMARKS:		
FROM: Legislative Counsel		
ROOM NO. 7D01	BUILDING Headquarters	E
FORM NO. 1 FEB 55	241	REPLACES FORM 36-8 WHICH MAY BE USED.
		★ GPO : 1957 — O

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